

THE CLOTHES LINE

**FEBRUARY
2026**

NEWSLETTER HIGHLIGHTS

MONTHLY MESSAGE	PAGE 2
PEOPLE OF CLS	PAGE 3-4
CLS EVENTS	PAGE 5-6
DAWN'S DESK	PAGE 7
SAFETY SPOTLIGHT	PAGE 8





NAVIGATING THE WINTER SEASON TOGETHER

Greetings CLS Team Members:

As we head into February, we have many things to be excited for here at CLS. Winter is in full swing and with that our floor mat business is booming. Our company is blessed to have many hard-working Team Members who are focused on growing our business and providing our customers with excellent service. Thank you to all of our Team Members and keep up the good work! We appreciate each one of you!

Even though February is a busy month, most of our customers usually experience a slowdown in their businesses. This year is following the same trend and you may notice some slower work weeks during this time. It is very important this time of year for CLS to manage our costs and expenses carefully. Make sure to spend your time and energy as efficiently as possible. No need to worry, things will pick up in few weeks so rest up now!



Thank you for working safely each day! Winter brings with it more reasons to watch your footing and take your time. It only takes a second for an accident to happen so take your time. We want each of you to arrive to work and home from work safely each day!!

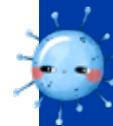
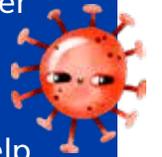
We are CLS!

- Sarah, Kurt, Ron



As winter continues, so does the cold and flu season. CLS needs each of one of our Team Members at work every day so please remember the following:

- **Rest:** Get enough sleep and rest to help your body heal.
- **Hydrate:** Drink plenty of fluids, like water, juice, and clear broth, to avoid dehydration.
- **Treat aches and pains:** Take over-the-counter pain relievers like acetaminophen or ibuprofen.
- **Ease congestion:** Use a humidifier or sit in a steamy bathroom, or try saline nasal drops and sprays.
- **Manage a cough:** Take over-the-counter expectorants or suppressants, or try honey in warm tea or lemon water.
- **Wash your hands:** Wash your hands with soap and water for at least 20 seconds, or use hand sanitizer with at least 60% alcohol.



FEBRUARY BIRTHDAYS

Giovany Asbeury	Feb 1st
Joe Fitzwater	Feb 5th
Noelia Antonio Hernandez	Feb 9th
David Bartman	Feb 9th
DeWayne Cotton	Feb 9th
Luis Lopez Garcia	Feb 9th
Javier Redondo Serna	Feb 9th
Joseph Andersen	Feb 10th
Soraya Hernandez Brito	Feb 10th
Jesus Vidal	Feb 11th
Jason Wolverton	Feb 11th
Blake Monson	Feb 12th
Estrella Asbeury Cabrera	Feb 14th
David Wojcik	Feb 14th
Orlando Bautista Lopez	Feb 15th

Kevin Robinson	Feb 17th
Jon Athens	Feb 20th
Gene Kruse	Feb 21st
Jessie Bachmann	Feb 22nd
Alejandro Cruz Jimenez	Feb 23rd
Kurt Vander Meer	Feb 23rd
Kassandra Caldwell	Feb 25th
Victor Santiago Garcia	Feb 25th
Trairi Reyes Hernandez	Feb 26th
Willie Johnson	Feb 28th
Gerald Kopec	Feb 28th
Jante Nellum	Feb 28th

FEBRUARY ANNIVERSARIES

Gregory Tuttle	24 Years
Steve Sherburn	13 Years
Lynne Miltenberger	13 Years
James Brandt	11 Years
Michael Toennesen	7 Years
Joseph Stannard	6 Years
Aaron Reason	4 Years
Ryan Dunmire	2 Years
Krikor Mouradian	2 Years
Charvo Smith	1 Year



WELCOME NEW HIRES!

- David Wojcik - RSP (Livonia)
- Idalia Camacho Hernandez - Manchester Production
- Antonio Paulino - Manchester Production
- Maria Alvarado - Covington Production
- Jason Durham - RSP (Livonia)
- Aidan Felker - Human Resources Generalist

PEOPLE ON THE MOVE

- Brandon Balbo - Director of Service Analytics
- Marcus Dohm - Director of Customer Service
- Melanie McDermott - Director of Operations
- Peter Sanchez-Ortiz - Production Operations Manager



JANUARY MEMORIES

Service NFL Team Location Quiz Winners

Tommy Ensen - GR Sales

Matt McKalko - GR Service

Louis Husbenet - DSM

Jaime Mattysse - GR Service

Mike Tremore - GR Service



Music Bingo

Manchester Winners:

Maria Gutierrez

Rafaela Felipe Castillo

Covington Winners:

Yolanda de la Cruz

Marcia Aguirre

FEBRUARY

	 Groundhog Day 1 2	3	4	5	 Jersey Day KALAMAZOO 6	7
 SUPER BOWL 8	9	10	11	12	13	 Valentine's Day 14
15	Branches Football Slang Trivia President's Day 16	Lunar New Year 17	18	19	20	21
22	23	24	25	26	27	28
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

UPCOMING CLS EVENTS...

 KALAMAZOO
JERSEY DAY
Friday, February 6



With the Super Bowl coming up on February 8, we're kicking off the excitement early with a Jersey Spirit Day!

Don't worry if you don't have a Super Bowl team jersey, any jersey is welcome.

Wear your favorite jersey to work on February 6 and join in on the fun!

 **WELLNESS FAIR**
March 6th
8 a.m. - 12 p.m.

 KALAMAZOO

Our Wellness Fair is coming up this March! Meet with our benefit providers, get your questions answered, and take advantage of on-the-spot support. Enjoy healthy snacks, samples, informational materials, and some fun swag.



SAVE THE DATE
4.11.26

Catch a K-Wings game with your CLS Family and Friends!



Scan the QR code to confirm you'll be attending



CLS CORE VALUE RECOGNITION PROGRAM

At CLS, great work deserves to be recognized.

The Core Value Recognition Program celebrates Team Members who step up, support others, and live out our Core Values every day.

**SUBMIT A
NOMINATION
HERE:**



When you see a coworker go above and beyond, **nominate them.** Each week, nominations based on real actions that reflect our Mission, Vision, and Core Values are entered into a drawing. One Team Member is selected every Monday to receive a \$25 award.

There is no limit to how often someone can be nominated or win, as long as each nomination is for a different action. Nominations are due by Sunday at 11:59 p.m.

Take a moment to recognize the effort, teamwork, and commitment you see around you. Your nomination helps build a culture where great work does not go unnoticed!



CLS CORE VALUE RECOGNITION WINNERS

JANUARY

Dana Duncan

"Not only has Dana been with the company for over 37 years, I see her every day with a smile on her face and she always carries herself with positive enthusiasm."

Araceli

Gomez Arcos
"(In Production)
She is willing to move several times throughout the day with a smile!"
- Ian Barbo

Yolanda

de la Cruz
"I would like to nominate Yolanda for showing integrity and keeping our team accountable. Her keen eye prevented a quality issue from reaching a customer"
- Lasheena Daniels

Louis Husbenet

"With the MLK closures and his RM being out Louis still found a way to make sure all of the un-serviced customers got the service they expect from us on Tuesday!"
- Jon Crane



MEET THE NEW CLS HUMAN RESOURCES TEAM



Dawn McMillen, PHR, SHRM-C
Director of Human Resources

Dawn oversees the CLS HR Team and Compliance and Auditing.

Dawn is also responsible for Sales, Service, and all other Salary Members in the following areas:

- Benefits
- Payroll
- Employee Relations/Travel to Locations
- Unemployment
- FMLA/ADA
- Worker's Compensation



Rachel Benavides
Human Resources Generalist

Rachel is responsible for Production and Maintenance in the following areas:

- Employee Relations/Investigations
- Coaching
- Benefits
- Unemployment
- Compensation Program and Performance Reviews
- Recruiting (all positions)



Aidan Felker
Human Resources Generalist

Aidan is responsible for Production and Maintenance in the following areas:

- Safety Training/Investigations
- Work with Maintenance to ensure MI OSHA Compliance
- Training – Onboarding/Monthly/Quarterly/Annual
- Time and Attendance/Attendance Write-ups
- Worker's Compensation (all positions)
- Recruiting Back-up
- FMLA/ADA



Safety First!



The Importance of Identifying and Reporting Pinch Points and Machine Guarding in the Workplace

A pinch point is any point at which it is possible for a person or part of a person's body to get caught between moving parts of a machine, or between the moving and stationary parts of a machine, or between material and any part of the machine. These points are not always obvious, which makes them particularly dangerous.

The Risks Involved

Accidents involving pinch points can lead to serious injuries such as lacerations, amputations, and even crushing injuries. Being aware of these risks and knowing how to identify potential pinch points is critical in avoiding such incidents.

Identifying Pinch Points

- **Regular Inspection:** Make it a habit to inspect your work area and the machines you operate before starting your work. Look for any points where moving parts come close together.
- **Check for Signs:** Be aware of safety signs and warnings around machinery which might indicate the presence of pinch points.
- **Stay Alert:** Always keep your hands, hair, and clothing clear of moving parts.

Machine Guarding: A Critical Safety Measure

Machine guarding is essential for protecting workers from injuries that can occur from contact with moving parts. A machine guard is a barrier or device that provides a shield between the machine and the operator for safety purposes.

The Role of Machine Guarding

The primary purpose of machine guarding is to keep the operator safe from moving parts and can also help control flying chips, sparks, or help contain lubricants that the machine may use.

Reporting and Addressing Issues

Report Any Concerns: If you notice a machine that is not properly guarded or a potential pinch point, please report it to your supervisor or the safety department immediately.

Don't Bypass Guards: Never operate a machine if its guards have been removed or are not functioning properly.



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CLS Uniform and Linen



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